

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
2013-14

A.P.B. GOVT. P.G. COLLEGE, AGASTYAMUNI
DISTRICT – RUDRAPRAYAG, PIN-246421, UTTARAKHAND

SUBMITTED To
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Bengaluru-560072

Part – A

AQAR for the year

2013-14

I. Details of the Institution

1.1 Name of the Institution

A.P.B. Govt. P.G. College, Agastyamuni

1.2 Address Line 1

Jawahar Nagar

Address Line 2

City/Town

Agastyamuni

State

Uttarakhand

Pin Code

246421

Institution e-mail address

gpgcagastyamuni@gmail.com

Contact Nos.

(01364)-286229

Name of the Head of the Institution:

Dr. P.S. Jangwan

Tel. No. with STD Code:

(01364)-286229

Mobile:

9412913084

Name of the IQAC Co-ordinator:

Dr. M.S. Panwar

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.04	2013	05/01/2013 to 04/01/2018
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011) **N.A.**

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution **Co-education** Men Women

Urban **Rural** Tribal

Financial Status **Grant-in-aid** **UGC 2(f)** **UGC 12B**

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts **Science** **Commerce** Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University
(for the Colleges)

H.N.B. Garhwal (Central Univ.) University, Srinagar Garhwal

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

-

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

07

2.10 No. of IQAC meetings held - **02**

2.11 No. of meetings with various stakeholders:

No.

-

Faculty

01

Non-Teaching

-

Staff Students

-

Alumni

-

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

--

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
Work on strengthening of infrastructural facilities for imparting quality education.	<ul style="list-style-type: none">• Working towards re-establishment of infrastructure and other facilities in this natural calamity struck region/college for proper functioning of its various aspects.• Contacted Government/ private agencies, NGOs for this purpose.

Academic Calendar of the year (Annexure-1)

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate any other body

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none">• Meeting with World Bank Representatives for rebuilding/ fresh facilities (hostels etc).• Communication with Ram Krishna Mission, Goonj, Reliance foundation for renovation of damaged structures. |
|--|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	10	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	00
Certificate	-	-	-	-
Others (B.Ed.)self finance	01	-	01	-
Total	14	-	01	00
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- **One elective paper (as specialization) is offered at the PG level.**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	-
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers **Students**
(On all aspects)

Mode of feedback : Online **Manual** Co-operating schools (for PEI)
Feedback (Annexure-2)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College syllabus is revised at the University level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	08	05	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	12	Nil	Nil	Nil	Nil	20	Nil	25	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

01
NIL
19

2.5 Faculty participation in conferences and symposia:*

No. of Faculty	International level	National level	State level
Attended	-	07	02
Presented papers	-	02	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Compulsory seminars for Post Graduate students through Power Point Presentation.**

2.7 Total No. of actual teaching days during this academic year

160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book, Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-
-
-

2.10 Average percentage of attendance of students

66-70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		I %	II %	III %	Pass %
B.Sc.	121	8.26	58.67	1.65	68.58
B.A.	618	3.72	45.63	12.94	62.29
B.Com.	14	-	28.57	35.71	64.28
B.Ed.	99	94.94	4.04	-	98.98
M.Sc. Zoology	07	71.43	28.57	-	100.00
M.Sc. Botany	04	75.00	25.00	-	100.00
M.Sc. Chemistry	06	83.33	-	-	83.00
M.Sc. Physics	04	100.00	-	-	100.00
M.Sc. Maths	02	100.00	-	-	100.00
M.A. Economic	45	77.78	20.00	-	97.78
M.A. English	11	81.81	-	-	81.81
M.A. Geography	20	60.00	15.00	-	75.00
M.A. Hindi	45	77.78	20.00	-	97.78
M.A. Political Science	26	50.00	30.77	-	80.77

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Interaction and feedback both from faculty and students separately, helped in evaluation of Teaching & Learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	07
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	17	-	14
Technical Staff	04	05	-	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Newly appointed faculties are motivated to develop research projects in their area of specialization for availing start up grants.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4. Details on research publications

	International	National	Others
Peer Review Journals	06	03	04
Non-Peer Review Journals	-	03	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from -

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	
Sponsoring agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

Who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Road safety programme.**
- **Repair of paths inland college.**
- **Aiding NGOs working in the region for distribution of ration, solar kits and water purifier kits under calamity relief programs.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	5.488 Acres	-	-	5.488 Acres
Class rooms	21	-	-	21
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others				

4.2 Computerization of administration and library

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	24103	19,32,150.00	835	1,10,000.00	24938	20,42,150.00
Reference Books	2000	7,50,000.00	-	-	2000	7,50,000.00
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	-	-	-	-	04	16	02
Added	-	-	-	-	-	-	-	-

Total	22	-	-	-	-	04	16	02
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The academic as well as administrative units are equipped with computers and internet

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	0.90
iii) Equipments	0.66
iv) Others	1.69
Total:	3.25

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The student support services are mainly facilitated by the student welfare committee of the college. The IQAC coordinates with the student welfare committee. At the time of the admission, each student is provided the prospectus that contains all the information on the services the students can avail.

5.2 Efforts made by the institution for tracking the progression

The academic departments of the college have been entrusted with the task of tracking the progression of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (B.Ed)	Total
3238	293	-	100	3631

(b) No. of students outside the state

-

(c) No. of international students

-

	No	%		No	%
Men	1492	41.09	Women	2139	58.91

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2583	625	-	50	02	3260	2743	810	06	72	-	3631

Demand ratio

-

Dropout

-

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No formal structure as such exists for this purpose. However, teachers try to at least inform students about the pattern of various competitive exams (NET, GATE, SLET, UPSC etc).

No. of students beneficiaries

22

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Students (mainly P.G. level) are guided by their respective departments in selection of their prospective career. In addition, sessions/seminars with resource person from various fields are also organized timely.

No. of students benefitted

around 100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The Women Cell of the college organizes activities on gender sensitization. A Permanent Cell for combating sexual harassment and violence against women has been established by the college that organizes various programmes on the subject.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	18	17,100.00
Financial support from government	270	17,12,000.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Demand of repair/ reconstruction of girls-hostel damaged badly during the Kedarnath calamity was raised by the students. Various Government agencies and NGOs were contacted for the repair/ construction of new hostel for girls along with construction of safety wall along the riverside to protect the college from further damage due to river erosion.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To convert Uttarakhand into a model state which promotes a very high level of educational attainments for its population in the field of arts, science and culture. Insure every individual's personal development to its full potential. Vanishing poverty and unemployable skill of all who need them and create an ambience and infrastructure for the growth of centres of excellence in education and research and in the application of science and technology for development. Higher education ensures opportunity for quality education as well as professional education to all deserving students. To meet the growing demands for educated and skilled personnel for the emerging knowledge economy.

Mission

To provide opportunity to the youth for higher education according to the requirements and demands after they have received secondary education. To introduce them to support culture, heritage, promote research oriented development and to start the professional and employment courses along with traditional education. To make Uttarakhand as awakened / enlightened and prosperous state by developing newly created Uttarakhand as knowledge hub. Development of arts, culture, and science will certainly be helpful in the personality, social and central development of the youth. It will make an important contribution in the positive development of the state and national information and technology will have an important role and place in it.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

- **The faculty members are encouraged to attend the faculty development programs to update their knowledge.**
- **The students are informed about the various open learning resources available.**

6.3.3 Examination and Evaluation

6.3.4 Research and Development

- **The faculty members are encouraged to participate in workshops, seminars, and conferences etc. so as to update themselves with the development in their respective field of researches.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

Departmental libraries are maintained by all P.G. Departments.

6.3.6 Human Resource Management

- **The faculty members are encouraged to take various assignments besides teaching to enhance their overall qualities so as to benefit the institution and the local societies.**
- **The young faculty members are assigned to relevant administrative duties like admission committee, college exam committee and sports committee for increasing their exposure and tapping their potential.**

6.3.7 Faculty and Staff recruitment

Conducted by UKPSC and Directorate of Higher Education Uttarakhand.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

- **Admission of students to all UG and PG courses is done through merit basis.**
- **The lists of selected student are displayed on the notice board of different faculties.**

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• Medical reimbursement by state govt.• Group Insurance Scheme.• Teacher welfare fund.
Non Teaching	<ul style="list-style-type: none">• Medical reimbursement by state govt.• Group Insurance Scheme.• Employee welfare fund.
Students	<ul style="list-style-type: none">• Scholarships for SC/ST/OBC students.• Army welfare scholarship.• Poor boys fund.

6.5 Total corpus fund generated

-

√

6.6 Whether annual financial audit has been done **Yes** No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Uttarakhand Higher Education Directorate	Yes	Principal (IQAC)
Administrative	No	-	Yes	Principal

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

There is no formal alumni association at present.

6.12 Activities and support from the Parent – Teacher Association

No P.T.A. exists

6.13 Development programmes for support staff

Computer literacy, hospitality training programs and office management (filing etc.) programs are organized time to time for the technological up-gradation of staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

To make the college campus eco-friendly is one of the priorities of the college and thus college has taken several steps. Some of these steps include plantation in and around the campus, ban on use of polythene in college campus, energy conservation using energy efficient devices, use of solar panels as renewable energy source etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Establishment of separate Admission and Fee counters outside college in remote locations (mainly in Guptakashi and Ukhimath) to facilitate the students of disaster affected and distant areas to enrol themselves timely and easily as road connectivity was affected badly.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Ram Krishna Mission and World Bank assured for the construction of new hostel buildings (Girls and Boys) along with P.G. Block.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Active participation of college Teaching and Non-Teaching staff and students along with NGOs like Goonj for distribution of essential commodities to needy and affected persons in the disaster period.**
- **Establishment of Remote admission and fee counters for distant students.**

** Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Various programmes are organized by the P.G. College on environmental issues for students as well as the public. The important days like World Environment Day and Earth Day are celebrated by the Departments by organizing activities in the college as well as in the community to create environmental awareness.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The natural calamity of June 2013 (16/17 June 2013) has severely impacted the backbone of the whole Kedarnath valley. It has affected each and every sector and segment of the society. People are in dire need of financial / mental and social support. The negative impact of this situation on the educational environment can be easily understood. Re-establishment and maintenance of the proper educational environment is a great challenge for the college. Only positive attitude and motivation can help in facing and overcoming the challenges posed by calamity. Therefore, firstly for maintenance of normal situation the college staff (Teaching and Non-teaching) actively involved themselves in various social works like small repairs in and around college, distribution of essential commodities to needy and affected. For smooth running of classes during the session remote admission and fee counters were established for students at far-off places. Also, parents were asked to encourage students for maximum enrolment.

8. Plans of institution for next year

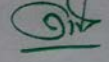
Restoring the educational setup to pre-disaster period with the limited resources left over in hand is the main aim. Repair of college buildings and hostel, construction of new hostels, safety wall along the river facing side will be priority along with maximum enrolment and smooth running of classes.

Name- Dr. M. S. Panwar



Signature of the Coordinator, IQAC

Name- Dr. P. S. Jangwan



Signature of the Chairperson, IQAC
